

MINUTES OF A REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES
OF THE BARRINGTON PUBLIC LIBRARY DISTRICT

A Regular Meeting of the Board of Library Trustees was held on March 13, 2023, at 7:00 p.m. in the Zimmerman Room at the Barrington Area Library. Notice of this meeting was sent to the Board and the Press on March 10, 2023.

Present and acting as Trustees were:

Carrie Carr, President
Don Minner, Vice President
Jennifer Lucas, Treasurer
Jan Miller, Secretary
Anne Ordway
Bill Pizzi
Denise Tenyer

Public in Attendance:

Bob Ben
Kristin Cunningham
Kelly Dittmann
Rachel Forsyth-Tuerck
Tim Grabacki
Chase Heidner
Jackie McGrath
Lindsay Prigge

Staff in attendance:

Jason Pinshower, Executive Director
Lisa Stordahl, Business and Records Services Manager
Barb Wurster, Finance Manager

I. CALL TO ORDER

President Carr called the meeting to order at 7:01 p.m.

II. ROLL CALL

Lisa Stordahl called the roll.

III. AUDIENCE RECOGNITION AND PUBLIC COMMENT

President Carr welcomed everyone to the meeting. No one present wished to address the Board.

President Carr suggested that the Board move the appointment of the Decennial Committee Members to the top of the agenda. The Decennial Committee is made up of the Board of Trustees, the Executive Director, and two members of the community, with the purpose of studying local efficiencies. The committee will meet three times and will create a report to submit to each of the counties within the library district.

The two appointees introduced themselves. Mr. Tim Grabacki has lived in Barrington since 2001. He is retired from Motorola and is an active volunteer in the community. Mr. Bob Ben has lived in Barrington for

20 years and served on the Fox Point Board of Directors. He is a CFO and CPA and brings a lot of relevant experience.

There was a question as to how the two appointees were chosen. President Carr explained that when looking for committee members, they looked for individuals with financial backgrounds that have experience serving on Boards.

It was noted that the first Decennial Committee Meeting must take place prior to June 10, 2023. All Decennial Committee Meetings will follow the rules of the Open Meetings Act and will be open to the public.

Treasurer Lucas made a motion to approve the appointees to the Library's Decennial Committee and set the first meeting date for April 10, 2023. The motion was seconded by Secretary Miller.

Ayes: Carr, Lucas, Miller, Minner, Ordway, Pizzi, Tenyer
Nays: None
Abstain: None
Absent: None
Motion: CARRIED.

IV. APPROVAL OF THE MINUTES

The minutes from the February 13, 2023 Regular Meeting were reviewed. There were no corrections. Trustee Tenyer made a motion to approve the meeting minutes as presented. Trustee Pizzi seconded the motion.

Ayes: Carr, Lucas, Miller, Minner, Ordway, Pizzi, Tenyer
Nays: None
Abstain: None
Absent: None
Motion: CARRIED.

The minutes from the February 13, 2023 Long Range Planning Committee Meeting were reviewed. A trustee asked for a correction to the section regarding the funding of the outdoor learning space. The correction was made. Vice President Minner moved to approve the Long Range Planning Committee Minutes as corrected. Treasurer Lucas seconded the motion.

Ayes: Carr, Lucas, Miller, Minner, Ordway, Pizzi, Tenyer
Nays: None
Abstain: None
Absent: None
Motion: CARRIED.

V. MISCELLANEOUS REPORTS / BUSINESS

President's Report

President Carr congratulated Maureen Foley on her 20 year anniversary with the Library.

Treasurer's Report

Treasurer Lucas presented the February Financial Statement. The beginning balance was \$11,572,770.71. Revenue received in February totaled \$72,769.81, with expenditures equaling \$478,091.95; leaving an ending balance of \$11,167,448.57.

Director Pinshower addressed the issue from the January Financial Report that showed a negative number in the donation column stating that it was a coding issue. The balance shown in January should have been coded to the Miscellaneous Income line rather than the Donation line. The error has been fixed and the reported Y-T-D numbers in the Miscellaneous Income and Donations categories are shown correctly in the February Financial Report.

Treasurer Lucas moved to approve the Treasurer's Report and bills for payment as presented. Trustee Pizzi seconded the motion.

Ayes: Carr, Lucas, Miller, Minner, Ordway, Pizzi, Tenyer
Nays: None
Abstain: None
Absent: None
Motion: CARRIED.

Executive Director's Report

Director Pinshower updated the Board regarding a customer who was arrested this past summer in the library parking lot. Director Pinshower was notified by the Lake County Court that the individual should not be on library property until August 2024 due to the terms of his probation.

In construction news, both the Youth and Adult Power Walls are now complete and feature New Books in each collection. The quieter computer area is now open and winter tree removal is complete.

The Trustees were reminded to watch for an email from Lake County with information to e-file their Statement of Economic Interest. Once done, please email the completion receipt to Lisa.

Director Pinshower was pleased to share that we continue to receive positive feedback on our Seed Library. We had 425 people pick up seeds during the Launch Day, with an impressive 33,442 seed packets picked up throughout the month of February. Due to high demand, Youth Services has been offering back-to-back Sessions of Family Story Time and Toddler Story Time.

Door count continues to climb, with 18,595 visits in February, which is a 52% increase over last February. Circulation is also up considerably, showing a 19% increase over last year at this time.

VI. REPORTS OF COMMITTEES

Decennial Committee will meet during the Regular Meeting of April 10, 2023.

VII. OLD BUSINESS

None

VIII. NEW BUSINESS

The Appointment of Decennial Committee members was moved to the top of the agenda.

IX. GENERAL INFORMATION

VI: ADJOURNMENT

There being no further business, a motion to adjourn the meeting was made by Trustee Tenyer and seconded by President Carr. All voted aye. **Motion carried.** The meeting was adjourned at 7:25 p.m.

1st Jan Miller

Secretary